



Milton Township

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Milton Township Cleaning

PLEASE BE ADVISED: Milton Township, Cass County, Michigan, is seeking proposals from qualified contractors to provide professional janitorial and cleaning services for its government office facilities. The selected vendor will be responsible for maintaining a clean, safe, and sanitary environment in the Township building.

Services will include, but are not limited to:

Weekly Cleaning:

- Empty trash
- Vacuum all carpets and rugs
- Sweep and mop all hard floors
- Clean and disinfect restrooms
- Stock restroom supplies (toilet paper, soap, and hand towels)
- Dust surfaces and furniture
- Clean glass doors and windows
- Sanitize kitchen, including refrigerator, countertops, and sinks

Monthly Tasks:

- Sweep and mop Great Hall floors
- Spot clean walls and doors
- Clean baseboards
- Clean and stock the bathroom in the basement
- Clean Stairs to the basement (both sides)
- Dust blinds and vents
- Deep clean refrigerator and freezer

Seasonal/As-Needed Services:

- Carpet shampooing
- Floor waxing
- Window washing (exterior)

Contractor Requirements

- Proof of liability insurance and workers' compensation
- Background checks for all staff assigned to the contract
- Company profile and list of employees
- Detailed pricing structure (Weekly, Monthly, Quarterly, and Seasonal/As-Needed services)
- If using your own cleaning products
 - List of cleaning products and equipment used
 - Use of environmentally friendly cleaning products preferred

All services requested should be addressed. If a firm cannot provide a service, it should be clearly noted within the quote. Send quotes to: Milton@miltontwpmi.gov no later than October 16, 2026,